



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT
HUMAN RESOURCES DEPARTMENT

P.O. BOX 51 • KOTZEBUE, AK 99752 • (907) 442-1800 • FAX (907) 442-2172

POSITION VACANCY ANNOUNCEMENT C21-019

T-99-17

TITLE: Districtwide School Nurse—based in Kotzebue, AK

QUALIFICATIONS:

- Bachelor's or master's degree from a nursing program preferred
- Current license as a Registered Nurse (RN) in the state of Alaska.
- Current certifications in CPR with AED, and first aid.
- Four years of clinical nursing experience, preferably in community health or pediatrics.

REPORTS TO: Superintendent or Designee

JOB GOAL: A school nurse assesses and educates students and personnel about public health and care coordination. The nurse develops and implements protocols in collaboration with school leaders to help improve health, safety, and academic outcomes.

PERFORMANCE RESPONSIBILITIES:

- strengthens and facilitates the educational process by modifying or removing health related barriers to learning in individual students and by promoting an optimal level of wellness for students and staff.
- practices in accordance with the current standards and functions as defined by Alaska Board of Nursing.
- delegates and supervises specific health care duties to a designated person(s) in the school setting.
- serves as the direct link between the school, health care providers, families and community agencies to assure access and continuity of health care for the students.
- provides care, relevant instruction to student, faculty and families for student care, health counseling and guidance to students. Joins with other school and community members to promote a healthy school environment. Monitors, reports and recommends changes for safety hazards and sanitary conditions in the school environment.
- alerts the Maniilaq Medical Center of reportable communicable diseases when identified and compiles and submits required health data.
- contributes as the health professional member on a variety of teams.
- develops, implements, and/or oversees the implementation of procedures and protocols for the prevention and management of injuries and acute and chronic illness.
- uses the health services as a means of teaching health.
- provides in-service training for health-related issues as indicated.
- contributes information and counseling to the staff and parents concerning individual student health problems.
- provides staff and parents with information on current health practices and health issues, including identifying and dealing with health problems and locating resources

LENGTH OF POSITION: Salary and work year to be established by the NWABSD Board of Education.

SALARY:

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board Policy.

APPLICATION PROCEDURES:

DISTRICT EMPLOYEES must submit the following to the Human Resources Office: Request for transfer; list of work experience and letter of recommendation from current supervisor.

OTHER APPLICANTS must submit the following items to the personnel office: A completed application, at least three (3) current references (one from most recent employer). All references must have current telephone numbers.

***APPLICANTS ALREADY ON FILE MUST SUBMIT
A LETTER EXPRESSING INTEREST IN THIS POSITION***

***ALL OF THE ABOVE MUST BE POSTMARKED OR RECEIVED ON OR BEFORE
THE CLOSING DATE TO BE CONSIDERED FOR THIS POSITION***

DATE ANNOUNCEDAugust 31, 2020

DATE CLOSING..... Open Until Filled

**AN AFFIRMATIVE ACTION - EQUAL OPPORTUNITY EMPLOYER
APPLICATIONS FROM MINORITIES ARE ENCOURAGED**