

Manage Parent Accounts

AFTER a parent creates an account in PowerSchool you can then view their account, reset their password, and add/remove students.

Start Page

Search

Students Staff Parents

First Name Last Name Email Address

How to Search



To search for a parent account click on the 'Parents' tab on the start page. Then type in all or part of their first or last name. Click on the name of the parent to view their record. If you do not see the parent listed they may not yet have an account.

To reset the parent's password enter a new password and then confirm it. The parent will be required to change this password when they log in, so use something generic like: nwarctic

Click Submit to save the password, then have the parent log in and change their password. They will be asked for the original password and a new password, the original password is the one you set it to.

Edit Parent

Account Access Disable Account

First Name Robin

Last Name Gage

Email gage.robin@gmail.com

Username robingage

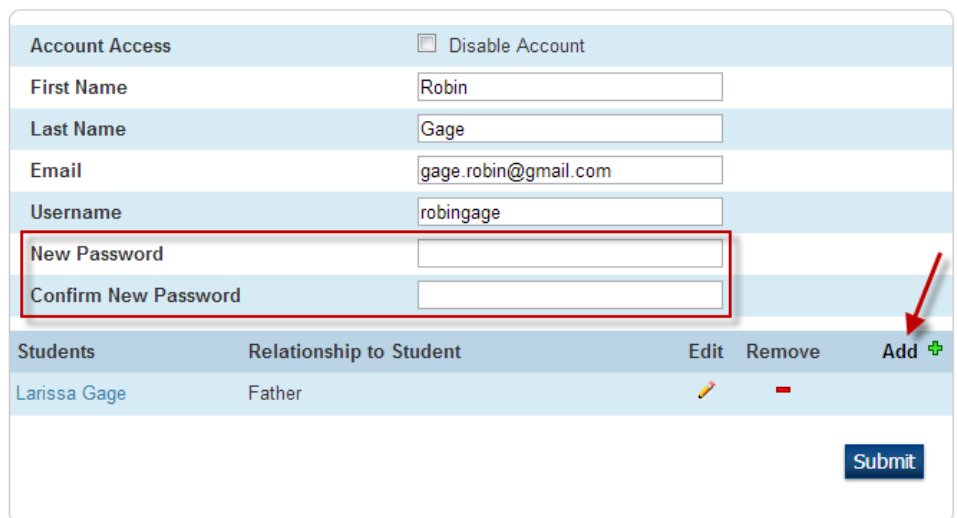
New Password

Confirm New Password

Students Relationship to Student Edit Remove Add +

Larissa Gage Father

Submit



To add a student to a parent account you must first verify that the person you are adding is a parent or guardian. Once you know that the person you are talking to is a parent/guardian click the 'Add' link in the lower right.

Enter all or part of the student's last name to search for the student.

For the appropriate student, select the person's relationship to the student and check the 'Add' box, then click the Add button.

Search for Students

gage

Search

First Name	Last Name	Grade	Relationship to Student	Add
Larissa	Gage	0	Father	<input checked="" type="checkbox"/>

<< first < prev 1 next > last >>

Cancel Add

