

BUCKLAND I.R.A COUNCIL
P.O.BOX 67
BUCKLAND, AK 99727
PHONE# (907) 494-2171
FAX # (907) 494-2217

Dear Applicant:

In order to complete your Higher Education application, we request that you submit the following with your application.

- ___ Complete the Buckland I.R.A application
- ___ Copy of an acceptance letter from the school of your choice.
- ___ Copy of your high school transcripts, GED, or most recent college transcripts.
- ___ Letter of intent, stating your future plans.
- ___ Two (2) letters of recommendation from teachers, counselors, or anyone who knows you.
- ___ Financial Aid Package/Need Sheet, otherwise known as the "BUDGET FORECAST", you must complete the top part and be sure to sign at the bottom, then mail the form to the school of your choice. The financial aid officer of the college will complete the cost and other financial source.
- ___ If you are a continuing student, submit acceptable transcripts (2.0 GPA or better) from the previous semester with 12 earned credit hours for a semester school or 10 credit hours for a quarter school, letter of continuation, and registration slip.
- ___ Complete the Free Application for Federal Students Aid (FAFSA) and mail it to the address provided in the application packet. Please provide a copy of your Student Aid Report(SAR) when you receive a response, it is mandatory to have a copy in your student files.
- ___ Financial Aid Form (FAF) complete this form only if the college requires it. This form requires a fee, check with the college. Mail it to the address on the application.
- ___ Apply for financial aid instructional scholarship from Financial Aid Officer at the college of your choice, also notify us of the amount of any awards or loans you will receive for the school year (NANA, KIC, ARCO, etc).
- ___ A copy of your Certificate of Indian Blood card (CIB). If you do not have one, complete the application for a card, please read the CIB form carefully.
- ___ Complete the Alaska Student Loan application form.
- ___ Have your parents or legal guardian sign the Parental Consent form only if you are under 18 attending college within the state of Alaska or if you are under 21 attending college outside the state of Alaska.

BUCKLAND I.R.A
HIGHER EDUCATION
Scholarship Grant Application

Buckland I.R.A awards BIA grants to students who are enrolled members of Buckland who wish to attend an accredited degree program.

Grants are available to students who attend college full-time. A person carrying 12 or more credits are considered a full-time student. Grant awards for part-time students will be made pending availability of funds after full-time awards have been made.

Important: Every document enclosed in the packet must be submitted to complete the application. Failure to do so will hold up processing. The higher education guidelines are included in the application packet. Please read these guidelines before you begin filling out the application forms. They explain what the program is about and what is expected from you after you are funded.

A student must complete the Free Application for Federal Student Aid (FAFSA). The form is included in the application packet. The college or university cannot distribute a Buckland I.R.A grant until they have received a response from FAFSA. Student should plan at least six months in advance when they plan to attend school. It can take up to six weeks or longer to receive a response from FAFSA. For returning students wishing to continue receiving Buckland I.R.A Scholarships, you must complete FAFSA every year and make certain the higher education office receives a copy.

Apply for the FAF (Financial Aid Form) only if the college/university requires it. If you are applying for enrollment to a college, which requires (FAF), complete the application. Please remember to include the proper fee.

A student must demonstrate a financial need. The student Financial Aid Package/Need sheet is used for this. The financial aid package/need sheet tells us what your financial resources are and what your total cost are for attending college/university during a semester/quarter. The Financial Aid Officer of the college/university must approve and sign the form.

There are other financial aid programs as well. You are required to apply for other resources. The Buckland I.R.A/ BIA scholarship grant is usually not enough to pay for all college costs. We encourage that you apply for scholarships from NANA and KIC.

NANA
Aqqaluk Trust
P.O. Box 49
Kotzebue, AK 99752

KIC
Alice Schaeffer
P.O. Box 333
Kotzebue, AK 99752

You will receive an award letter with the amount stated for the semester/quarter. The Buckland IRA/BIA Scholarship Grant is mailed to the financial aid officer of the college you will be attending. The money will be distributed through the financial aid officer for tuition, fees, books, supplies, and other college related costs. If the money gets spent on the costs unrelated to your schooling, such as extra trips home, new furniture etc, you may find yourself out of money before the end of the term.

If you plan to live off campus in an apartment when you are at college you should realize your costs would be higher than if you go to college where you can live in a dorm. This means you will have to save more of your money, or find additional sources of aid to be able to afford such a living situation.

You are required to pay your own travel cost to and from school. Travel is not included in the grant amount awarded to you. Your parents are expected to contribute if they can.

Students should send out application for admittance to an accredited college or university at the time they are applying for grant assistance.

DEADLINE DATES:

June 15 is the deadline for receiving completed application for regular school year. Applications for the spring term are to be submitted before October 15 of each year.

You have indicated an interest in receiving a BIA Scholarship from Buckland I.R.A to help you acquire a college education.

Eligibility Requirements for a Buckland IRA Scholarship are:

- 1) Students must be an enrolled member of the Native Village of Buckland.
- 2) Accepted by an accredited State institution in a four- year degree program, or in a two-year institution preparing for a four-year degree.
- 3) Show financial need after other resources of funding have been evaluated (NANA, KIC, ARCO, FAFSA, FRF, etc).

General Procedure:

- 1) Write to an accredited institution of your choice and request for an application for admission and a catalog fill out the application and mail to the college.
- 2) Write or stop by the Buckland IRA to: A) Pick up an application packet and complete it. B) Complete the Free Application for Federal Student Aid (FAFSA). Mail it to the address provided on the application.
- 3) Check with the college to see if they require a Financial Aid Form (FAF). If so, complete the application. This application has a fee, it depends on how many colleges you have listed. See page 4 #43 for Fees.
- 4) Submit a letter to our office telling about yourself, why you would like to go to college, and what your plans are in education.
- 5) Submit two (2) letters of recommendation from teachers, counselors, etc.
- 6) Submit your high school transcripts, or if you are returning student, mail in your previous college transcripts.
- 7) Submit a copy of your letter of acceptance from the college of your choice.
- 8) Complete the top part of Financial Aid Package/Need Sheet, be sure to sign it at the bottom. Mail this form to the Financial Aid Officer of the college of your choice.

Apply for Financial Aid from the following if you are eligible:

Veterans Administration
709 W 9th Street
Juneau, Alaska 99802

A Loan Application is available if desired from our office or from this address:

Alaska Scholarship Program
Department of Education
Pouch FP
Juneau, Alaska 99811 or Call (907) 465-2962

PLEASE READ THESE RESPONSIBILITIES:

Student Responsibilities:

Once you have received a scholarship from the Buckland IRA:

- 1) You must maintain satisfactory grades (2.0 GPA). For a semester school, you must complete a minimum level of twelve (12) credit hours per semester and maintain a 2.0 cumulative grade point average. For a quarter school, you must complete a minimum of ten (10) credit hours per quarter. A semester school consists of 2 semesters (Fall/Spring) for a year. A quarter school consists of 4 quarters for a year.
- 2) Students not meeting the requirements will be placed on PROBATION for an additional semester/quarter. While on probation, failure to maintain a 2.0 cumulative grade point average, or earn the minimum level of credits will result in the student becoming INELIGIBLE. This means that you must provide your own funds (using your own or other resources) for the next semester/quarter, completing the requirement of earning 12/10 credits with a 2.0 grade point average. Upon the student proving that they are academically successful, they can re-apply for the Buckland IRA scholarship.
- 3) Check with the financial aid officer at the school about your Buckland IRA/BIA scholarship grant.
- 4) Very Important! Once you arrive and have settled at the college/university, you must notify this office of your mailing address and telephone number, that is where we can correspond with you throughout the year.
- 5) It is your responsibility to mail copies of your grades to this office at the end of each term. Failure to do so will delay processing your scholarship for the next term.
- 6) At the end of each school year you must fill out another student financial aid "need sheet" for the next academic school year and mail in a letter of continuation. Failure to do so will hold your funding for the next school year.

WITHDRAWING?

- 7) If you are withdrawing from school you must notify this office immediately and tell us why you are leaving school.

TRANSFERRING?

- 8) If you have decided that you want to transfer from the college you are attending to another, please notify this office immediately. You will need to provide a statement transfer and a registration letter from the school that you are transferring to.
- 9) Send a picture of yourself for your files (this is optional).

In accordance with C.F.R. 25, subchapter A, Part 2, you have the right to appeal any decision that has been made relating to your request or assistance. To appeal, write to:

Buckland I.R.A Council
P. O. Box 67
Buckland, Alaska 99727

If you have any questions or concerns regarding your scholarship grant, please contact:

Buckland I.R.A Council
P.O. Box 67
Buckland, Alaska 99727
Ph. (907) 494-2171
Fax. (907) 494-2217
Tina Swan
IRA Administrator

Buckland I.R.A Council
P.O. Box 67
Buckland, Alaska 99727
Phone # (907) 494-2171
Fax # (907) 494-2217

GRANT APPLICATION

All information requested is voluntary. However, failure to fully complete all applicable parts may result in delays of processing this application or make impossible to process at all.

Name: _____ Social Security #: _____
Last First Middle Maiden

Address: _____ Telephone #: _____
P.O. Box# City/State Zip Code

Date of Birth _____ Sex: _____ Marital Status: Single () Married () Divorced ()
Separated () # of dependants: _____ Veteran: Yes () No ()

State of Residency _____ Tribal Affiliation: _____ Tribal Enrollment
Village _____ Home agency Address _____

Name and address of BIA Tribal High School: _____

Type of High School: BIA () Private () Mission () Public () Grad/GED ()

Date Attended: _____ Application request: 20__ 20__

Academic Year: Spring only () Fall only () summer () Full-time () Part-Time ()

The school is on: Semester Basis () Quarter Basis ()

Name and address of college selected: _____

College major: _____ Expected Graduation Date: _____

Expected Degree: AA () BA () BS () MA () Other: _____

Year in college: Freshman () Sophomore () Junior () Senior () Graduate ()

I will live: On Campus () with parents () other

Have you ever received BIA Grant before? Yes () No ()

If yes, what years? _____ number of semester hours earned? _____

Quarter hours: _____

Statement of Education Purpose: I declare that I will use any funds I receive under the Bureau of Indian Affairs Higher Education Grant Program solely for expenses connected with the attendance at:

Name of Institution: _____

Scholarship(s) Which you are applying for:

- 1) Buckland IRA ()
- 2) NANA/ Cominco ()
- 3) Robert Aqqaluk Trust Fund ()
- 4) F.R. Ferguson ()
- 5) KIC ()
- 6) OTZ ()
- 7) PELL ()

I hereby certify that the above information of this form is true to the best of my knowledge and consent to the release of this information to the necessary agencies to complete my financial aid package. I requested that any BIA grant awarded might be mailed to me in care of the financial aid office of the institution. I will provide a copy of my grades or transcripts to the BIA Higher Education Office at the end of each academic term.

Student Signature: _____ Date: _____

Agency Use Only:

Area/Agency () Native Verification () Tribal Code () Student Status Code ()
Quarter/Semester funded ()

AUTHORIZATION FOR RELEASE OF INFORMATION

I hereby authorize the program manager to release all relevant and pertinent information contained in my records proper school authorities, if necessary, to facilitate and expedite my training/education.

I further authorize the release of my name, school attended, course of study in which I am enrolled and dates of attendance for publicity purposes. I also authorize the release of any and all information deemed necessary to fulfill the statistical and/or the audit requirements.

The program manager will not release any information regarding my participation in the programs, without my permission.

This authorization will remain in effect until revoked by me in writing:

Signature

Date

AUTHORIZATION FOR THE RELEASE OF INFORMATION

I hereby authorize Maniilaq Association, NANA Regional Corporation, Kikiktagruk Inupiat Corporation, Bureau of Indian Affairs or there Contract Designee, and the JTPA Contractor (including DCRA), to release any necessary information contained in my Employment Assistance, Social Services, Higher Education, and Stockholder records to each other.

This Authorization will remain in effect until revoked by me in writing.

Signature

Date

PARENTAL CONSENT

We, the undersigned, state and represent that we are (father and mother) (legal guardian) of _____ residing at _____ a minor of _____ (Name) (Address) the age of _____ years.

In the event that _____ requires, as part of an examination related to employment by it of said minor, a medical examination which may include the taking of a blood specimen, we hereby request that said examination be made and hereby give our consent to such medical examination.

In the event said minor shall request or require of _____ medical or surgical treatment, we hereby request that whatever medical and/or surgical treatment is necessary be furnished said minor. And hereby give our consent to such treatment.

Father or Legal guardian

Witness

Mother or Legal guardian

Witness

Date: _____ 20____

(Witness to be other than Father, Mother, or Legal guardian)

Fill Part one completely.

PART 1:

Students Name: _____ Social Security No.: _____

Mailing Address: _____

Phone Number: _____ Birth date: _____

College/University: _____ Maiden Name: _____

Mailing Address: _____ Native Corp. _____

Have you been accepted for admission? Yes No (if not, please notify this office as soon as you have been accepted.)

My Class Will be: Freshman Sophomore Junior Senior

Graduation Date: _____

I have earned _____ credits to date. I plan to enroll for _____ credits this term.

My major is _____

I am Single Married Divorced Separated Widow

Name of Spouse: _____ Number & Ages of Dependents: _____

Forecast for term beginning: _____ Ending: _____

PART 2: COLLEGE OR UNIVERSITY BUDGET

Mail Form to the college of your choice. The financial aid officer will fill this part. On "OTHER" you can list Airfare (one round trip only), Personal Expenses, Tools, Clothing, Child Care, Etc.

Tuition..... _____

Fees..... _____

Room..... _____

Board..... _____

Books..... _____

Other (specify)..... _____

..... _____

..... _____

TOTAL BUDGET.....\$ _____

COMMENTS

- Student had not yet applied for financial aid. Need cannot be determined.
- Student applied late. Will not be considered for funding.
- Student's application is incomplete and cannot be considered.
- Funds exhausted at institution.

PART 3: STUDENT RESOURCES AND INSTITUTION AWARDS

List all OTHER sources that you will be receiving money from or have applied to for money. If you don't know how much you are getting, put "HAVE APPLIED". Be sure to sign and send form to the college/university.

Starting Date: _____

Type of Aid:	FALL	WINTER	SPRING	SUMMER	TOTAL
AFDC or Welfare					
Alaska Student Loan					
College Scholarship					
College Work Study Program					
National Direct Student Loan					
PELL Grant					
Parent/Spouse Contribution					
SEOG					
Social Security					
Student's Contribution					
Tribal Assistance					
Tuition Exemption					
Veteran's Benefits					
Other(specify)					
Other					

Total Resources \$ _____

Unmet Need: \$ _____

Financial Aid Officer Signature: _____ Date: _____

Phone Number: _____ Address: _____

Quarter System: _____ Semester System: _____

Student Signature: _____

INSTRUCTIONS FOR COMPLETEING THE REQUEST FOR CIB

Please list your last name, first name, middle name on top section of the CIB request form. On the next line list any other name(s) you are known by such as your maiden name. If your current name does not appear on the ANCSA roll we will request to see some type of identification or if you have submitted a copy of your marriage license.

Next line your date of birth, social security number and current mailing address. Please provide a copy of your birth certificate and social security card. In case of error, documentation will be requested in order to request an amendment of our records.

Please list the name and blood quantum of your biological parent(s) or grandparent(s) who are Alaska Native. Also list their other known name(s), their date of birth, social security number.

The information in CIB is confidential and cannot be released without your written authorization. At the bottom of the CIB request for is an information release section. If you want BIA to provide a copy of your CIB to any persons or organization you MUST write in their names on a blank line. If the CIB is for unemployment or education purpose, place a check in the box and a CIB form will be processed and forwarded to them. If you do not want a copy of your CIB release then leave it blank. BIA will not release any information without your permission.

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ANSWERS TO QUESTIONS OFTEN ASKED ABOUT CIB

WHAT IS CIB?

A Certificate of Indian Blood (CIB) verifies that you are Alaskan Native states your blood quantum. In Alaska, the certificate is issued by the Bureau of Indian Affairs (BIA) based on information obtained from Alaska Native Claims Settlement Act(ANCSA) roll.

You should keep your original CIB and use it to make additional copies.

WHY DO I NEED A CIB? WHAT ARE THEY FOR?

They are numerous federal programs that require participant be Alaska Native in order to be eligible for their services. A CIB provides documentation that you are Native and states your blood quantum.

I AM AN INDIAN FROM THE LOWER 48. HOW DO I OBTAIN A CIB?

Contact the tribe that you are enrolled to or the BIA Area or Agency office nearest to your tribe. Contact any of the offices listed below for address or telephone numbers.

CAN MY CHILDREN BORN AFTER ANCSA GET A CIB?

Yes. Children born after December 18, 1971 to Alaska Native parents can obtain a CIB if documentation is provided and parents are enrolled to ANCSA. A copy of the child's birth certificate is required.

QUESTIONS? PLEASE CONTACT BUREAU OF INDIAN AFFAIRS OFFICERS AT:

Anchorage Agency
Bureau of Indian Affairs
1675 "C" Street
Anchorage, Alaska 99501
(907) 271-4111

Bethel Agency
Bureau of Indian Affairs
P.O. Box 347
Bethel, Alaska 99559
(907) 543-2727

Fairbanks Agency
Bureau of Indian Affairs
101-12th Avenue, P.O. Box 16
Fairbanks, Alaska 99701
(907) 465-0359

Nome Agency
Bureau of Indian Affairs
P.O. Box 1108
Nome, Alaska 99762

Juneau Area Office
Bureau of Indian Affairs
P.O. Box 3-8000
Juneau, Alaska 99802
(907) 586-7635